

Positions Vacant: Head Swim Coach

Community Aquatics (CA) is currently looking for energetic Head Swimming Coach

Head Swimming Coach

Type of Position: Full-Time

Rate of Pay: As per experience, according to the Fitness Industry Award

Position Objective: The Head Swimming Coach is responsible for development and oversight of a structure swimming coaching program to suit the needs and requirements of the Eurobodalla Shire Council owned;

- Narooma Swimming Pool - 50m Indoor Pool / All-Year-Round
- Batemans Bay Swimming Pool - 50m outdoor Pool / Summer Only
- Moruya Swimming Pool - 25m outdoor Pool / Summer Only

The coach will be located at the Narooma Swimming Pool and will monitor and/or direct coaching programs at the other facilities.

Position Overview: The Head Swimming Coach is accountable for planning, coordinating and delivering an identified development pathway for persons wishing to better their swimming abilities; competitive swimming, surf swimming, triathlon, recreational swimming, or similar.

The Head Swimming Coach must think Nationally with regards to a development pathway, but act locally.

It is anticipated that to fulfil the requirement of a full-time position (38hrs per week) the Head Swimming Coach will also be required to perform other duties such as: pool operations and general administrative duties.

Coaching will be performed mornings and afternoons, with a general weekly split of;

- 20hrs per week specific coaching
- 4hrs other related coaching activities (club nights, planning, carnival attendance)
- 14hrs per week for other duties across the business.

Key Responsibilities

Abilities

- Interpersonal skills: Ability to work with children of all ages along with their parents.
- Coaching skills: Ability to coach at beginner, intermediate, and advanced levels.
- Administrative skills: Ability to organise and communicate effectively the administrative tasks involved with a successful aquatics program.

Essential Functions and Responsibilities

- Serve as the overall Head Swimming Coach across all facilities, providing leadership and guidance to each Swimming Club, their Members and Committees
- Develop squad training structures and contribute to squad policies across all facilities
- Plan and execute training workouts
- Develop and introduce new services and programs as needed.
- Prepare an annual Swim Program Budget for approval by Contract Manager

Professional Expectations

- Maintain a professional approach by upholding the ethical principles and teamwork philosophy of the Community Aquatics
- Participate fully in all management team meetings by providing information as requested
- Attend conventions, conferences and training relevant to your role
- Maintain a standard of dress that is in keeping with the industry and expectations of Community Aquatics

Sales & Marketing

- Promote Coaching and Water Education programs, products and services.
- Demonstrate positive attitude and actions through a display of courtesy, service, cooperation, hospitality, sensitivity, and professionalism to internal and external customers.

Knowledge, Skills and Other Characteristics

- Provide competitive swimmers the opportunity to master technique
- Identify all individual's talent, to help build a successful swim program
- Lead daily squad training
- Ability to develop short and long-term coaching plans
- Attend and support swimmers at approved meets
- Ability to build relationship with members of all ages
- Comfortable working with all age groups, including children
- Ability to handle and resolve conflicts in a professional, tactful manner
- Firmly but tactfully enforce squad policies and procedures
- Ability to multi-task and learn quickly
- Ability to acknowledge difficult situations and respond accordingly
- Assist and contribute to the development of Assistant Coaches and Water Education Instructors

Safe Environment

- Maintain a safe environment by being knowledgeable about the following:
 - the WH&S policies and procedures
 - the first aid procedure
 - the emergency procedure including emergency response roles
- Ensure that all staff are appropriately trained in and follow all policies and procedures for maintaining a safe environment.

General Duties

- Undertake all reasonable requests and duties as directed by management
- Perform cash acquittal, client invoicing and banking procedures
- Provide information for facility web site and monitor facility Social Media accounts
- Asset care and supervision
- Self-starter, reliable, responsible and dedicated
- Ability to make decisions quickly and easily
- Contribute the facility newsletter

Qualifications and Experience:

The following qualifications and experience are required for the position:

- ASCTA Coaching Licence
- Experience as a Assistant Coach or Head Coach
- Working with Children Check
- Ability to identify issues and problem solve accordingly.

How to Apply

- Send your 1-page cover letter and 2-page resume (maximum) to jobs@communityaquatics.com.au
- Please indicate the name of the facility you are applying for within your cover letter
- Applications Close: Please enquire today